

# POLICY BBBA

## Board of Education Las Cruces Public Schools

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Related Entries: BBBA-R  
Responsible Office: Board of Education

### BOARD MEMBER QUALIFICATIONS AND FILING OF [DECLARATION OF CANDIDACY](#)

#### I. PURPOSE

The Board of Education is committed to a policy that insures that all candidates for membership on the Board are qualified electors who live in the district to which they seek election and who file the appropriate declarations of candidacy in a timely manner.

#### II. POSITION

- A. A candidate for membership on the school Board must be a qualified elector and a resident of the single member district in which he/she is a candidate
- B. A candidate for membership on the local school Board shall file a declaration of candidacy in the office of the Doña Ana County Clerk during the period commencing at 9:00 a.m. on the ~~third Tuesday in December of the even-numbered year immediately preceding the date of the regular school district election~~ [seventieth day before the date of the regular local election](#) and ending at 5:00 p.m. on the same day.
- ~~C. A candidate for a school board position that will be filled at a special school district election shall file a declaration of candidacy with the proper filing officer during the period commencing at 9:00 a.m. on the forty-eighth day before the election and ending at 5:00 p.m. on the same day.~~
- D. A candidate shall file for only one school board position during a filing period.
- E. [A declaration of candidacy shall not be amended after it has been filed with the Doña Ana County Clerk.](#)
- F. [Each declaration of candidacy shall be delivered for filing in person by the eligible candidate or by a person acting by virtue of written authorization. The Dona Ana County Clerk shall not accept for filing from any one individual more than one declaration of candidacy.](#)
- G. The declaration of candidacy [and intent](#) shall contain the following:
  - 1. The [candidate's](#) name, as shown on the affidavit of registration of the candidate, and [the](#) address of the candidate's [residence](#);

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2. The position or and position number to which the candidate seeks election;
  3. A statement by the candidate that he/she is ~~a qualified elector of the State physically residing within the single member district for which he/she seeks election~~ resides within and is registered to vote in the area to be elected to represent;
  4. A statement ~~to the effect that the declaration of candidacy is an affidavit under oath and that any false statement made therein constitutes a fourth degree felony under the laws of New Mexico; and~~ that the candidate desires to become a candidate for the office of school board at the regular local election to be held in November of the year the declaration is filed;
  5. A statement that the candidate will be eligible and legally qualified to hold the office at the beginning of its term;
  6. A statement that the candidate makes the foregoing affidavit under oath, knowing that any false statement constitutes a felony punishable under the criminal laws of New Mexico; and
  7. The signature of the candidate.
- H. The Superintendent shall promulgate a regulation for the enforcement of this policy.

**III. REVIEW**

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

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*Board of Education, President*

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*Date Approved*

*History:* New Policy 2008, Revised 7.15.19

*Legal Reference:*