

**POLICY BBBA**      **Board of Education**  
**Las Cruces Public Schools**

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Related Entries:

Responsible Office:      Board of Education

**BOARD MEMBER QUALIFICATIONS AND FILING OF  
CANDIDACY**

**I.      PURPOSE**

The Board of Education is committed to a policy that insures that all candidates for membership on the Board are qualified electors who live in the district to which they seek election and who file the appropriate declarations of candidacy in a timely manner.

**II.     POSITION**

A. A candidate for membership on the school Board must be a qualified elector and a resident of the single member district in which he/she is a candidate

B. A candidate for membership on the local school Board shall file a declaration of candidacy in the office of the Doña Ana County Clerk during the period commencing at 9:00 a.m. on the third Tuesday in December of the even-numbered year immediately preceding the date of the regular school district election and ending at 5:00 p.m. on the same day.

C. A candidate for a school board position that will be filled at a special school district election shall file a declaration of candidacy with the proper filing officer during the period commencing at 9:00 a.m. on the forty-eighth day before the election and ending at 5:00 p.m. on the same day.

D. A candidate shall file for only one school board position during a filing period.

E. The declaration of candidacy shall contain the following:

1.      The name, as shown on the affidavit of registration of the candidate, and address of the candidate;
2.      The position or position number to which the candidate seeks election;

*BBBA Board Member Qualifications and Filing of Candidacy*

3. A statement by the candidate that he/she is a qualified elector of the State physically residing within the single member district for which he/she seeks election;
4. A statement to the effect that the declaration of candidacy is an affidavit under oath and that any false statement made therein constitutes a fourth degree felony under the laws of New Mexico; and
5. The signature of the candidate.

**III. REVIEW**

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

*History:* New Policy

*Legal Reference:*

*Bonnie L. Votaw*

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*Board of Education, President*

Sept. 2, 2008

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*Date Approved*