

REGULATION BEDB-R

Las Cruces Public Schools

Related Entries: BEDB, BEDA
Responsible Office: Superintendent of Schools

BOARD AGENDA

I. PURPOSE

To outline procedures for implementing Policy BEDB: Board Agenda.

II. PROCEDURES

- A. Agendas (excluding emergency meetings) will be sent to Board members no later than 72 hours prior to the meeting.
- B. Consent Agenda
 - 1. To expedite business at a School Board meeting, the Board shall use a consent agenda, which shall include those items considered to be routine in nature or which usually do not require discussion or explanation as to the reason for Board action.
 - 2. Any Board member may request the withdrawal of any item from the consent agenda for independent consideration.
 - 3. A member of the audience may ask the Board to remove an item from the consent agenda for open discussion.
 - 4. Consent agenda items shall be voted on by a single motion. The approved motion shall be recorded in the minutes, including a listing of all items appearing on the consent agenda.
 - 5. Consent agenda items shall be indicated by an asterisk.
- C. Order of Business
 - 1. The agenda for board meetings will customarily proceed in following order:
 - I. Introduction
 - A. Call to Order
 - B. Roll Call
 - C. Welcome Student Advisor(s)
 - D. Pledge of Allegiance and/or National Anthem
 - A. Student Performance
 - F. Approval of Minutes

- G. Approval of Agenda
- H. Approval of Consent Agenda Items (noted by asterisk)
- I. Report on Closed Executive Session (if applicable)
- II. Recognitions
- III. Public Input - 3 minutes per person or 5 minutes per organization
- IV. Superintendent's Report
- V. Other Reports
 - A. Student Advisor
 - B. Human Resources
 - C. Instruction
 - D. Finance
 - E. Operations
 - F. Technology & Research
 - G. Equity, Innovation & Social Justice
- VI. Board Items
 - A. New Business
 - B. Old Business
- VII. Board Member Business
- VIII. Adjournment

D. Citizen Comment During Meetings

1. Public Input

1. An individual may speak on any item which does not appear on the approved agenda during the public input portion(s) of the Board meeting.
2. An individual who wishes to speak during the public input portion of the agenda shall sign a "Citizen's Request To Speak" card prior to speaking. He/she subsequently will be recognized by the Board president or designee during the appropriate time of the Board meeting.
3. Comments are limited to three minutes unless indicated otherwise by the Board president.
4. In the event several members of the audience are to discuss the same issue, one, five-minute time frame will be allocated

for comments. The one, five-minute time frame will be granted to the organization or to audience members who share the same point of view. Limitation of discussion will be at the discretion of the Board president.

5. Citing individual public school employees by name (with the exception of the Superintendent) is prohibited during public input.

2. Public Input on an Agenda Item

1. An individual may speak on any item appearing on the approved agenda.
2. Their comments will be made during the portion of the meeting when the agenda item is being addressed by the Board and the individual may speak after he/she is recognized by the president.
3. Comments are limited to three minutes unless indicated otherwise by the Board president.
4. In the event several members of the audience are to discuss the same issue, one, five-minute time frame will be allocated for comments. The one, five-minute time frame will be granted to the organization or to audience members who share the same point of view. Limitation of discussion will be at the discretion of the Board president.
5. Citing individual public school employees by name (with the exception of the Superintendent) is prohibited during public input.

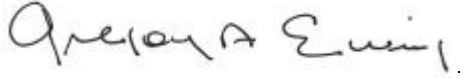
E. Public Requests for Agenda Items

1. Citizens who wish to have an item included on the Board Agenda must make the request through a School Board member or the Superintendent of Schools.
2. Board members who receive such requests will forward the request to the Board President.
3. The determination as to whether an item will be included on an agenda will be at the discretion of the Board president and the Superintendent.

F. Recognition

1. The Board meeting offers a time to recognize students, parents, employees and other members of the community. The amount of time allotted for recognition shall be at the discretion of the Board president and/or the Superintendent.

2. Notification of the appropriate amount of time allocated to the recognition will be given to presenters in advance of the meeting.



*Approved, Dr. Gregory A. Ewing
Superintendent of Schools*

August 4, 2017

Date

History: Formerly Procedure #135 adopted 10.7.03; new BEDB-R 9.21.05; revised 10.16.12; revised 01.06.17; revised 08.04.17

Legal Ref: NMSA 1978, Article 10, Chapter 15