

POLICY DJA

Board of Education Las Cruces Public Schools

Related Entries: DJA-R, DJ, DJ-R, DJB, DJB-R
Responsible Office: Chief Financial Officer

Approval of Procurements

I. PURPOSE

The purpose of Policy DJA is to outline the actions that the Board of Education may take on procurement recommendations made by the Board's Finance Advisory Committee.

II. BACKGROUND

- A. The Board of Education has the statutory power and duty to contract for the expenditure of monies according to the provisions of the Procurement Code, NMSA 1978, § 13-1-28 through 13-1-199.
- B. The Board's Finance Advisory Committee is required to make recommendations on procurements to the Board, NMSA 1978, § 22-8-12.3(C)(1)(d).

III. DEFINITIONS

1. "*Finance Advisory Committee*" means the committee, entitled in statute as the "finance subcommittee," that includes of at least two School Board members, that assists the Board in carrying out its budget and finance duties.

IV. POSITION

- A. The Board may take the following actions on procurement recommendations submitted by the Board's Finance Advisory Committee:
 1. Approve the recommendation;
 2. Table the recommendation pending further information concerning proponents, the proposals, the project, the contract or other aspect of the request for proposals;
 3. Reject all proposals and order the request for proposal be re-issued and one or more of the following changes be incorporated into the request for proposals:
 - a. Change in the scope of services;
 - b. Change in the evaluation criteria;
 - c. Change in the selection process;
 - d. Change in submittal requirements;
 - e. Change of any other factor in the request for proposals; or
 4. Reject all proposals and cancel the proposed project.

V. REVIEW PROCESS

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

Maurice A. Flores

Board of Education, President

April 18, 2017

Date

History: *New Policy, 04.18.17*

Legal Ref: *NMSA 1978, § 13-1-108 – 117; § 22-8-12.3(C)(1)(d).*