

POLICY EEAFA **Board of Education**
Las Cruces Public Schools

Related Entries: EEAFA-R, EEA, EEA-R, EEB, EEB-R, IJOA, IJOA-R, JI, JI-R
Responsible Office: Associate Superintendent for Operations

**ACTIVITY (ANCILLARY) BUSES / SPECIAL EVENTS
TRANSPORTATION**

I. PURPOSE

To provide for the safe transportation of students for academic field trips and other extracurricular activities and to comply with federal and state laws.

II. BACKGROUND

The Board of Education believes that field trips, extracurricular activities, interscholastic sports and outdoor education experiences can benefit a student's educational program. School bus transportation may be necessary for teachers and students to attend such events and, therefore, is included as an extension of the classroom.

III. POSITION

- A. The district shall develop a contract for activity (ancillary) bus transportation in addition to its daily fleet service bus contract. Such contracts shall be approved by the Board of Education annually.
- B. Students, parents, and chaperones shall follow all rules and regulations for field trips as outlined in Policy IJOA and IJOA-R, Field Trips and Excursions.
- C. The Principal or his/her designee shall be responsible for the behavior of students on the bus during a field trip. Student behavior on a bus shall follow the established procedures as outlined in Policy JI and JI-R, Student Rights and Responsibilities.
- D. The district shall establish procedures for personnel requesting activity (ancillary) buses.
- E. The use of school-owned vehicles other than school buses to transport students to and from school-sponsored activities shall be in compliance with state law and school district policy EEB – Business and Personnel Transportation.
- F. The Superintendent shall promulgate a regulation for the enforcement of this policy.

IV. REVIEW

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.



Board of Education, President

November 13, 2012

Date Approved

History: Formerly Policy 276: Transportation of Students by School Employees, which replaced Policy 249 (renumbered from 361): Transporting of Students By Employees, revised 06.01.04; New Policy EEAFAs 11.13.12

Legal Reference: 22.16.4 NMSA 1978; 6.41.4 NMAC