

POLICY EJA

Board of Education Las Cruces Public Schools

Related Entries: EJA-R, JICFB, JICFB-R
Responsible Office: Chief Technology and Research Officer

Acceptable Use of Technology Resources

I. PURPOSE

The purpose of Policy EJA is to ensure the use of technology within the district is to enhance instruction and provide resources for students and staff in compliance with state and federal laws.

II. BACKGROUND

- A. The use of Technology Resources shall be in support of education and research and shall be consistent with the educational mission and goals of the Las Cruces Public Schools Board of Education.
- B. It is the belief of the Board of Education that technology is a valuable tool that supports teaching and learning through access to resources and information, learning activities, interpersonal communication, research, training and collaboration and dissemination of successful educational practices, methods and materials. Information technologies promote resource sharing, research innovation, communication and opportunity for collaborative work within the educational setting.

III. DEFINITIONS

1. *“Acceptable Use of Technology Resources”* means technology must be used in a responsible, efficient, ethical and legal manner and in accordance with the LCPS mission and goals.
2. *Technology Resources”* means the Internet, the World Wide Web, electronic mail and passwords, hardware (including the district’s network, individual work stations, and servers), software, and online resources (including social media platforms and video/audio streaming).

IV. POSITION

- A. Transmission of any materials in violation of any federal or state law, code or regulation is prohibited.
- B. The use of any LCPS property, which includes technology resources by students, employees, contractors, volunteers and any other individual who is using district technology, is for LCPS business/educational purposes only.
- C. All LCPS students, employees, contractors, volunteers and other district officials who use or have access to technology must sign and abide by the district’s Acceptable Use Agreement indicating their knowledge of and

agreement to terms and conditions of use of district technology resources.

- D. Failure to follow this Policy, its Regulation (EJA-R) or the Acceptable Use Agreement could result in the loss of the privilege to use district tools and could result in:
 - 1. Student disciplinary action, up to and including suspension or expulsion, pending due process;
 - 2. Staff employment action, up to and including reprimand and/or termination.
- E. Use of another organization's network or computing resources must comply with the rules appropriate to that network and LCPS Technology Resources User Regulations. Transmission of any material in violation of any federal or state regulation is prohibited.
- F. It is the policy of LCPS to:
 - 1. prevent user access over the district's computer network to inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications;
 - 2. prevent transmission of inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications;
 - 3. prevent unauthorized access and other unlawful online activity;
 - 4. prevent unauthorized online disclosure, use, or dissemination of personal identification information of students or confidential information of staff;
 - 5. comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].
- G. It is the responsibility of LCPS staff to educate students regarding the rules and regulations on the use of technology, and to supervise and monitor appropriate usage of the online computer network and individuals' access to the Internet in accordance with this policy.

V. REVIEW PROCESS

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

Maurice A. Flores

Board of Education, President

April 18, 2017

Date

Legal Ref: *Children's Internet Protection Act, [Pub.L.No.106-554 and 47 USC 254(h)]*

History: *Previously Policy 355, Revised 04.04.06; Revised 04.18.17*