

Regulation FEE

Las Cruces Public Schools

Related Entries: FEE
Responsible Office: Superintendent

SCHOOL SITE SELECTION

I. PURPOSE

To implement the conditions set forth in Policy FEE when determining the location for a future school site.

II. DEFINITIONS

1. “SSSAC” means the School Site Selection Advisory Committee.

III. GUIDELINES

A. School Site Advisory Committee

1. The School Site Advisory Committee membership, as outlined in Policy FEE, allows the Superintendent to appoint its members, with the exception of the Board member who shall be appointed by the Board President.
2. The Superintendent or his designee will chair the SSSAC and shall provide the committee with any parameters, limitations or additional technical/expert members and resources, as needed.
3. The SSSAC shall select the dates, times, number of meetings, and a potential timeline to follow, culminating with a recommendation(s) for a potential school site(s).

B. Disclosure and Conflict of Interest

1. When appointments are made, the Superintendent shall provide each member with the SSSAC Disclosure and Conflict of Interest Form (FEE-E1). The form shall capture the member’s name; home address; phone/email; occupation; work address; whether they have school-age children and at which school(s); and whether the member is related to any member of the Board of Education and/or the Superintendent.
2. The disclosure form will inquire as to whether the SSSAC appointee has any present or potential conflict of interest with regard to future land development for a school.
 - a. Present or potential conflicts of interest could include, but are not limited to:

- i. The appointee is a land owner or partial owner of a site(s) under consideration for a school location, or an owner or partial owner of land immediately adjacent to a potential school site;
 - ii. The appointee is a member of a board, committee, company or organization that has decision-making authority with regard to land that is considered for a school site, or land that is immediately adjacent to the potential school site;
 - iii. The appointee is a stockholder or a person who has financial investments that are related to property under consideration as a potential school site.
3. The completed disclosure forms shall be:
- a. reviewed by the Superintendent;
 - b. considered a public record;
 - c. available to the School Board upon request;
 - d. filed in the Office of the Chief Financial Officer.

C. School Site(s) Considerations

1. Several local and statewide land-use issues must be considered when evaluating and selecting a school site. Those responsible for recommending a school site also shall evaluate both the present and possible future characteristics of a site and its surrounding property. However, the District retains the authority to overrule local zoning and general plan land-use designations for schools.
2. The site selection shall address the following categories, in addition to others, when determining its recommendation for a potential school location:
 - A. Master Planning, Location and Availability
 1. Recognizing Land-Use Issues (ordinances, policies, plans, zoning maps, etc.)
 2. PUDs
 3. Population
 4. Projected Growth
 - B. Joint Use
 1. Joint use sites/facilities near the property in question
 2. Whether the potential school location would lend itself to joint use
 3. Recreation programs and activities
 4. After-school programs
 - C. Evaluation of Safety Factors
 1. Traffic and School Bus Safety Conditions
 2. Safe Routes to School
 3. Proximity to Major Roadways and Railroads
 4. Sidewalks
 5. Noise

6. Proximity of High-Voltage Power Transmission Lines, Pressurized Gas, Gasoline, or Sewer Pipelines, Water Pipelines, Reservoirs, Water Tanks and Propane Tanks
7. Presence of Toxic and Hazardous Substances, Landfills and other Health Hazards
8. Results of Geological Studies and Soils Analyses
9. Public Services (fire, police, hospital, etc.)

D. Neighborhood Impact

1. Traffic
2. Safe Routes to School
3. Lighting/Noise

E. Costs and Environmental

1. Land Cost
2. Available Funding
3. Utilities – existing or extensions
4. Engineering
5. Geological Studies, Soils, Topography and Mineral/Water Rights

D. Recommendations for School Sites

1. The SSSAC recommendation(s) will be provided to the Superintendent who shall review the recommendation(s) with his/her Cabinet.
2. It shall be the Superintendent's purview to provide additional considerations for the Board of Education.
3. All recommendations shall be available on the LCPS website for the public's consideration.
4. The Board of Education will hold a comment period and/or public hearing to gather community input with regard to the recommendation(s).
5. The School Board has the final authority on the selection of future school sites.

IV. REVIEW

This Regulation shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.



Superintendent

November 17, 2015

Date Approved