

POLICY GBEB

Board of Education Las Cruces Public Schools

Related Entries: GBEB-R; BBA

Responsible Office: Associate Superintendent for Operations

Applicable To: Union Certified Employees Union Classified Employees Non-Union Employees
 All Employees

GIFTS TO AND SOLICITATIONS BY STAFF

I. PURPOSE

To ensure that gifts are not accepted by, or solicited by staff members as a condition of providing services.

II. BACKGROUND

The Las Cruces Public Schools Board of Education is committed to provide a free and appropriate education for all children. To this end, the employees of the school district shall not expect or accept gifts as a condition of providing educational services to any of its students.

All school district employees shall be ethical in their relationships with students, parents, other school personnel and all companies and organizations with whom the school district does business. Gifts would also not be accepted if the acceptance compromises, or has the appearance of compromising, the integrity of staff.

III. POSITION

- A. School district employees shall not accept any gratuity, gift, meal, discount, entertainment, hospitality, loan, forbearance, favor or other item having monetary value whose market value exceeds \$100 and which compromises the integrity of the employee, excluding educational awards, honoraria, plaques, trophies and prizes, NMAC 6.60.9.
- B. This policy does not restrict the acceptance of gifts or tokens of minimal value offered and accepted openly from students, parents or other persons in recognition or appreciation of service. It also does not restrict donations made to the school district or district classrooms that have been appropriately approved for acceptance [see Policy BBA].
- C. Consistent with the New Mexico State Procurement Code, §13-1-28 NMSA 1978, school district employees may not accept personal gifts, bonuses or gratuities from companies, which do business with the school district, whether or not companies give such gifts in the hope of increasing the sale of a product or to influence school personnel. Exceptions to this policy are:

1. the acceptance of minor items that are generally distributed by the company or organization through their public relations program,
2. the acceptance of minor items that are distributed through the district's School-Community Partnerships Office.

D. The Superintendent of Schools shall promulgate a regulation for the enforcement of this policy.

IV. REVIEW

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.



Board of Education, President

October 19, 2010

Date Approved

History: Formerly Policy 244, Revised 11.22.95, 10.17.00, 2.18.03; 10.19.10

Legal Reference: §13.1.28 NMSA 1978; NMAC 6.60.9