

POLICY GCK

Board of Education Las Cruces Public Schools

Related Entries: GAAB-R, GCKA, GKCA-R, GCMD, GCMD-R, BBA

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Responsible Office: Associate Superintendent for Operations

Applicable To: Union Certified Employees Union Classified Employees Non-Union Employees

All Employees

STAFF ASSIGNMENTS AND TRANSFERS

I. PURPOSE

To ensure all employees of the Las Cruces Public Schools are assigned and/or transferred according to district process.

II. BACKGROUND

Employee assignments and voluntary and administratively initiated employee transfers are, at times, necessary based on the needs of the school district. Transfers shall be conducted in a manner which considers the needs of the school district, its students and employees.

III. POSITION

- A. This Policy applies to all district employees (faculty and staff), unless specifically preempted by the provisions of an applicable collective bargaining agreement covering the district employee. The district employee is directed to the provisions of the applicable collective bargaining agreement on this topic for further guidance and possible changes or additions to this Policy as applied to the district employee.
- B. The assignment and transfer of school district employees shall be the responsibility of the Superintendent of Schools, or his/her designee, in accordance with state law §22.5.14 NMSA 1978. The sole exception shall be the re-assignment or transfer of the Superintendent of Schools, which shall be the responsibility of the Board of Education, §22-5.4B NMSA 1978.
- C. Assignment or transfer of school district employees may occur annually or as needed, based upon the needs of the school district, as determined by the Superintendent of Schools.
- D. The Superintendent of Schools shall promulgate a regulation for the enforcement of this policy.

IV. REVIEW

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.



Board of Education, President

November 16, 2010

Date Approved

History: Formerly Policies #210: Employment/Assignment, revised 11.22.95, 10.17.00, 02.18.03; and #254: Re-Employment, revised 11.22.95, 10.17.00; 11.16.10 (replaces policies #210, Employment/Assignment, #226, Employee Transfers, and #254 Re-Employment)

Legal Reference: §22.5.14 NMSA 1978; §22-5.4B NMSA 1978