

# POLICY ICA

## Board of Education Las Cruces Public Schools

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**Related Entries:** ICA-RA

**Responsible Office:** Associate Superintendent for Teaching, Learning and Research

### SCHOOL CALENDAR

#### I. PURPOSE

To establish a school calendar that provides a framework for essential calendar dates each school year.

#### II. BACKGROUND

The Las Cruces Public Schools Board of Education is committed to establishing a school calendar that is in support of the district's educational mission while concurrently serving student, staff, parent and community needs.

#### III. POSITION

- A. The Superintendent of Schools shall submit to the Board of Education at a meeting no later than the last day of March, one or more proposed calendars which at a minimum, delineates instructional days, staff contract days, dates for state-required assessments, parent conference days and holidays for the following school year(s).
- B. The superintendent shall develop the calendar(s) utilizing staff and community input.
- C. The adopted school calendar(s) will provide for at least the minimum days or hours of instruction as required by §22-2-8.1 NMSA 1978.
- D. In the event the Board approves multi-year calendars, the Board shall review the adopted calendar(s) during a meeting in March of each school year.
- E. Any change to the adopted calendar(s) must be approved by the Superintendent in order to ensure that the minimum number of instructional hours are met.
- F. The Superintendent of Schools shall promulgate a regulation for the enforcement of this policy.

**IV. REVIEW**

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.



September 18, 2012

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*Board of Education, President*

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*Date Approved*

**History:** Formerly Policy 415; Revised June 2007; Revised, 9.18.12

**Legal Reference:** 22-2-2.1 NMSA 1978; 22-2-8.1 NMSA 1978.