

Regulation IGA

Las Cruces Public Schools

Related Entries: IGA, IJL, IJL-R

Responsible Office: Associate Superintendent for Instruction

CURRICULUM DEVELOPMENT

I. PURPOSE

To implement the Las Cruces Public Schools Board of Education's policy of providing textbooks and related instructional materials, both print and electronic, that support the school district curriculum and to establishing responsibility and procedures for compliance with statutory and regulatory requirements.

II. PROCESS

The Associate Superintendent for Instruction or designee shall coordinate the process of evaluating and selecting instructional materials, establishing guidelines for the review and selection of instructional materials by the Division of Learning, Teaching and Research, and maintaining a comprehensive file of evaluation decisions for all instructional materials.

The following materials shall be reviewed for acceptable use:

A. Video in any format

1. The United States Copyright Law permits the showing of a video without an educational performance license if all of the following conditions are met:
 - a. The use takes place in areas designated for classroom instruction.
 - b. The video is shown as part of the instructional program and not for recreational or extracurricular use.
 - c. Materials are used for instruction and the teacher is present.
 - d. Any other use of copyrighted material for entertainment or extracurricular purposes shall require an educational performance license unless special rights were granted to the user at the time of purchase.
2. Upon the written request of a parent or guardian to the school, any students who find any portion of a video shown in his or her school to be offensive for any reason may be excused from viewing that portion of the assignment or presentation and provided with alternative assignments.
3. Principals shall be responsible to insure that all rated (see below) and unrated films, including documentaries, which are shown to students at their schools, (1) are selected for their educational value; are age appropriate; and (2) if unrated, the level of violence, the type of language used, scenes depicted in the film, etc. are appropriate for the age of the students viewing the video.
4. Motion Picture Ratings.
 - a. The movie rating system is a voluntary system operated by the Motion Picture Association of America and the National Association of Theatre Owners.

- b. Motion picture ratings are:
 - i. G = General Audiences
 - ii. PG = Parental Guidance Suggested
 - iii. PG-13 = Parents Strongly Cautioned
 - iv. R = Restricted
- c. Motion picture ratings by school level.
 - i. Elementary Schools
 - aa. “G” rated movies may be shown without obtaining parental approval.
 - bb. “PG” rated movies: 1) must have the approval of the school principal prior to being shown, and 2) the school shall send home permission slips with all students who may view the movie and shall have on file prior to the showing of the film a signed approval of parent or guardian for each student who views the movie.
 - cc. “PG-13” and “R” rated movies shall not be shown.
 - ii. Middle Schools
 - aa. “G” rated movies may be shown without obtaining parental approval.
 - bb. “PG” and “PG-13” rated movies: 1) must have the approval of the school principal prior to being shown; and 2) the school shall send home permission slips with all students who may view the movie and shall have on file prior to the showing of the film a signed permission slip from the parent or guardian of each student who views the movie.
 - cc. “R” rated movies shall not be shown.
 - iii. High Schools
 - aa. “G” and “PG” rated movies may be shown without obtaining parental approval.
 - bb. “PG-13” rated movies must have the approval of the school principal prior to their being shown and may then be shown without obtaining parental permission.
 - cc. “R” rated movies shall not be shown during regular class time. However, if a movie is deemed relevant to student learning, it may be shown after school, provided: 1) prior approval of the school principal has been obtained; and 2) the school has sent home permission slips with all students who may view the movie and has on file a signed permission slip from the parent or guardian of each student who views the movie.
- 5. Video Permission Forms.
 - a. Form IGA-E2: Permission to Show Video, shall be submitted by any teacher wishing to show a motion picture in his or her classroom, to the school principal for approval **prior** to showing of the film.

- b. Form 118, Parental Permission for Student to View Video, shall be submitted to the classroom teacher **prior** to showing of the film.

B. Guest Speakers

All guest speakers shall have the approval of the school principal prior to any school or classroom presentation, either during regular school hours or before or after school.



Associate Superintendent for Instruction

November 5, 2012

Date Approved

History: Formerly Procedures 405 and 427, Revised 07.01.1999, 08.21.01, revised as IGA-R 11.05.12
Legal Reference: 6.291. NMAC