

POLICY IJJ

Board of Education Las Cruces Public Schools

Related Entries: IJJ-R, IJL-R, KE, KE-R
Responsible Office: Deputy Superintendent for Instruction

TEXTBOOK SELECTION, ADOPTION AND USE

I. PURPOSE

The Board of Education is committed to providing textbooks and related instructional materials, both print and electronic, that support the district curriculum and student learning needs and to establish responsibility and procedures for compliance with statutory and regulatory requirements.

II. BACKGROUND

Article XII of the New Mexico Constitution requires “A uniform system of free public schools sufficient for the education of, and open to, all the children of school age in the state shall be established and maintained.” Section 10 further stipulates that Spanish speakers “...shall forever enjoy perfect equality with other children in all public school and educational institutions in the state...” Since textbooks and other instructional materials are an essential component of the learning environment, they must be selected through a deliberative process that enriches curriculum, supports the needs of students and staff, addresses the diverse language needs of students, and aligns with applicable standards.

III. POSITION

The selection of equipment, books and materials shall be made in consultation with the professional staff responsible for their use.

- A. The Associate Superintendent of Curriculum and Instruction will coordinate the process for evaluating and selecting instructional materials, establish guidelines for the review and selection of instructional materials by the Instruction Department, and maintain a comprehensive file of evaluation decisions for all instructional materials.
- B. Instructional materials will be evaluated and recommended by content experts, teachers, appropriate bilingual staff with expertise in assessing language quality of texts and materials to assure support of the district’s adopted curriculum and alignment to the New Mexico Content Standards, Benchmarks, and Performance Standards specified in public school code.
- C. The instructional materials review process shall include review of Spanish materials, as available. Once reviewed by staff, Spanish materials will be included in the instructional materials purchase recommendation.

- D. A procedure will exist for parents, students, and staff to request an evaluation of any instructional material being used in the Las Cruces Public Schools. (See LCPS Policy KE: Public Concerns and Complaints).
- E. As part of the review process, the Board of Education shall be notified of the scheduled adoption process and provided the opportunity to review all instructional materials.
- F. Every student will have a textbook for each class that conforms to curriculum requirements and students will be allowed to take textbooks home.
- G. The purchase of instructional materials shall be in accordance with state statute [22-15-9 NMSA 1978], which requires that an amount not to exceed 50 percent of the school district's allocation shall be used to purchase materials included on the State of New Mexico adopted list.
- H. The Superintendent of Schools shall promulgate a regulation for the enforcement of this policy.

IV. REVIEW

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process



9/18/18

Board of Education, President

Date Approved

History: Formerly Policy 440, revised and recoded 11.20.07; revised 11.15.11, revised 7.10.18

Legal Reference: NM Constitution Article XII, Section 1 and 10; NMSA 22-15