

POLICY IKAB

Board of Education Las Cruces Public Schools

Related Entries: IKE, IKE-R, IKF

Responsible Office: Deputy Superintendent for Instruction

Grading and Reporting

I. PURPOSE

The purpose of this policy is to ensure teachers engage in continuous and meaningful assessment of student understanding and use this information as the basis for planning future instruction.

II. BACKGROUND

- A. The Board of Education is committed to maintaining rigorous performance and achievement standards for all students and to provide a fair process for evaluating and reporting student progress, in the student's home language, so that it is understandable to their parents and relevant for instructional purposes.
- B. The primary goal of assessment is to improve student learning. Therefore, educators need to have the knowledge and skill necessary to create, administer, and interpret assessments. Any one assessment is a limited source of information and must be used in conjunction with all other available information about a student.
- C. LCPS grading and reporting practices will be fair, meaningful, and support rigorous performance and achievement standards for all students.

III. POSITION

- 1. Grades will have consistent meaning throughout the school system and be based on grade level and course expectations as specified in the adopted New Mexico Content Standards and LCPS curriculum guides at all grade levels.
- 2. Report cards and interim notices are an essential way to communicate with parents about student progress. As such, grading and reporting practices will include meaningful feedback on student achievement to students, parents, teachers, administrators, and the school system. This feedback will provide relevant information for instructional purposes.
- 3. Report cards shall be printed for all elementary students unless parents request to receive only electronic copies of the report cards. Report cards for middle and high school students are available via the LCPS student information system or the parent may request a printed copy of the report card at the school site.
- 4. Once a student's grades are reported on the report card they are considered final and official. Changes to final course and other student grades are subject to requirements outlined in the LCPS IKAB-R, Grading and Reporting

Regulation, as prescribed by NMAC 6.30.10.6.

5. In secondary schools where a state required end-of-course exam is administered, the students shall not be required to take an additional final exam.
6. A final exam shall not count for more than twenty (20) percent of the final grade in any course offered for credit.
7. Teachers shall ensure that each course syllabus clearly outlines how student grades will be calculated.
8. The Superintendent shall develop a regulation for the enforcement of this Policy.

IV. REVIEW AND REPORTING

This policy will be reviewed in accordance with the Board of Education policy review process.



9/18/18

Board of Education, President

Date

Policy History: Formerly Policy 320, Revised 06.20.06; Revised 02.17.15, Revised 8.01.18
Statutory Reference: NMAC 6.30.10.6