

# **POLICY ILD**

## **Board of Education Las Cruces Public Schools**

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**Related Entries:** ILD-R, GBJC

**Responsible Office:** Associate Superintendent for Information Operations and Data Research

### **Educational Surveys and Research**

#### **I. PURPOSE**

To establish protocols for all applications to conduct educational research and establish guidelines for the review of all requests to conduct research in the Las Cruces Public Schools.

#### **II. POSITION**

- A. The Board of Education recognizes the contribution of scholarly research to the improvement of educational programs and services. At the same time, it is important to ensure that research is conducted in light of; existing laws regarding individual rights to privacy, parental permission, the quality of the information to be gained with regard to Las Cruces Public Schools, and to prevent excessive intrusion into instructional time.
- B. Individuals who wish to conduct research within the schools must follow the procedures established by the Department of Information Operations and Data Research.
- C. Members of any study team engaging in research activities that require unsupervised access to students/staff must submit a background check at no cost to the district.
- D. Research studies that requires access to students shall not occur during district scheduled mandatory state testing windows.
- E. A copy of all research studies and findings must be submitted to the Department of Information Operations and Data Research upon completion of the approved research project.
- F. The Superintendent shall promulgate a regulation for the implementation of this policy.

#### **III. REVIEW**

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

*CJ Frank*

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*Board of Education, President*

**History:** New Policy 2007, Revised 8.16.18  
**Legal Reference:** 20 U.S.C. 1232

10/16/2018

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*Date Approved*