

## Las Cruces Public Schools

### Student Threatens Harm to Self or Others

All staff is required to report any suspected threats to the principal (or designee) **IMMEDIATELY!**

★ **SUPERVISE THE STUDENT!** Under no circumstances should the student be allowed to leave school or be alone until an assessment has been completed.

#### Principal's Assessment



#### IMMINENT Danger!

Call 911 and Student's Parents

#### UNFOUNDED IMMEDIATE CONCERN

- Document on Screening Form and file
- Complete Safety Plan as needed

#### NO Imminent Danger

Principal completes the Threat Screening Form *in conjunction with* appropriate staff, as outlined below

#### Complete Threat Screening Form

Consult with appropriate school staff (district office, school psychologist, counselor, social worker, nurse, law enforcement). Contact parent/guardian of student when completing this form

#### ***In the case of a threat against self:***

May use JICL E-6 for guidance, if needed.

#### ***In the case of a threat against others:***

Contact the LCPS' head of security and/or law enforcement.

Contact identified student targets of violence *and their parents* to notify them of the threat made and the name of the student who made the threat.



#### IF MORE EXTENSIVE EVALUATION IS NEEDED:

#### BEFORE STUDENT RETURNS TO SCHOOL

#### DEVELOP STUDENT AND FAMILY SAFETY PLANS

(see LCPS form JICL-E4 and JICL-E5)

#### Request a Threat Assessment by a Licensed Health Care Professional\*

- Mesilla Valley Hospital - 382-3500\*\*
- LCDF Mobile Crisis Unit - 650-7729\*\*
- Family Physician
- Other community based provider

1. Have parents sign a Release of Information (ROI)

2. Fax a copy of the Threat Screening Form JICL-E2 (with names of other students involved removed) and LCPS form JICL-E3 to the evaluator

3. Readmission to school requires completed form JICL-E3\*\*\*

\*Parents are responsible for the cost of the assessment

\*\*Free assessments are provided

\*\*\*If assessment results take more than one day, the principal will use a short-term suspension. In the case of a special education student, the principal will consult with special education staff before using suspension.