

# POLICY

## Board of Education Las Cruces Public Schools

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**Related Entries:** JIH, JIH-RA, [JLIBA-RA](#), KLG, KLG-RA  
**Responsible Office:** Chief Operations Officer

### Release of Students During the School Day

#### I. PURPOSE

The Board of Education recognizes its responsibility for the proper care of students during school hours. Students shall not be removed from school grounds, any school building or school function during school hours except by a person duly authorized in accordance with district procedures.

#### II. POSITION

Students shall not be released into the custody of any organization, institution, or individual without prior consent or communication with the parents/legal guardians. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the principal/designee evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal/designee.

#### III. EXCEPTIONS

- A. Child abuse investigations. Law enforcement and/or Children, Youth, and Families Department (CYFD) have the right to remove the child from school without notification of parents.
- B. Emergency situations where immediate arrest or removal of a student for safety reasons is deemed necessary by law enforcement.

#### IV. REVIEW

This policy shall be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

*Policy History:* Formerly Policy 375. Revised 04.04.06



Board of Education, President

April 4, 2006

Date